



333 Route 25a•Suite 120•Rocky Point, NY 11778  
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### **Suffolk County Retainer Agreement**

#### ***-NO REDUCTION = NO FEE-***

1. I agree to pay **NOTHING upfront** and **NOTHING at all** unless The Heller & Clausen Grievance Group, LLC reduces my 2017/18 property taxes.

If The Heller & Clausen Grievance Group does lower my assessment I agree to pay **50% of my 1st year's tax savings**.

**If, and only if,** filing a SCAR appeal becomes necessary, Heller & Clausen Grievance Group agrees to advance the court imposed filing fee of thirty dollars, to be billed to client only upon a successful grievance. If a usable appraisal is not supplied, a seventy five dollar appraisal fee may apply.

2. Payment or a written payment plan is due within 45 days from receipt of my tax reduction or my account will be considered overdue.

3. My tax reduction amount is calculated by multiplying the amount of the property's total assessed value reduction by the 2017/18 tax rate for the above mentioned tax year(s) prior to exemptions.

4. I am a person named in the records of Suffolk County as a homeowner, a person's authorized agent, a person who has contracted to buy a home, or the estate of a deceased homeowner. Further, as a result of this grievance my exemptions will not be affected & my taxes can't be raised.

5. If my account becomes overdue I will reimburse HCGG for collecting the amount due, including up to 75% of my 1st years reduction plus interest of 1.5% per month.

6. If a reduction occurs in the same tax year by the effort of another service, I agree to pay HCGG in full.

7. If I sell my home, purchaser will sign a new agreement in order to relieve me, the seller, of any contractual liabilities to HCGG. Additionally, it is my responsibility to inform HCGG of my sale, at time of contract, and forwarding address so that HCGG may disburse any refund I may be entitled to.

8. This agreement may be cancelled in writing within the next 3 days.

#### **DESIGNATION OF REPRESENTATIVE**

I, **(first & last name)** \_\_\_\_\_, as petitioner (or officer thereof) hereby designate The Heller & Clausen Grievance Group LLC to act as my sole representative in any and all proceedings before the Board of Assessment Review and/or Small Claims assessment review of the Supreme Court, and any other proceeding pursuant to NYS Real Property Tax Law for the purpose of reviewing the assessment of my real property as it appears on the most recent assessment role of any assessing unit for my property. I have fully read and understand what is in the attached agreement and what fees are due upon a winning grievance.

Phone# \_\_\_\_\_

Street \_\_\_\_\_

Email: \_\_\_\_\_

City/State/Zip \_\_\_\_\_

\*If mailing address is different please type in memo box\*

Signature (any owner) \_\_\_\_\_

Date: \_\_\_\_\_

***Remember: "YOU HAVE NOTHING TO LOSE EXCEPT YOUR TAXES!"***